



ENJOY NEW BERLIN EVENT LISTING REQUEST

In effort to expand tourism through New Berlin, our tourism commission and destination marketing specialist have created multiple online platforms to promote events, activities and hospitality throughout the city. If you are creating or hosting an event, we welcome you to fill out this form and submit your information to us at least 30 days prior to your event, as we want to make sure your event has time to be seen!

**As we continue to monitor recommendations from local and national health agencies regarding COVID-19, we will note that all events may be subject to change. **

EVENT INFO

Event Name: _____

Event Date: _____

Event Time: _____

Summary of Event (in 1 sentence): _____

Description of Event (1-2 paragraphs): _____

Event Website: _____

Organization/Event Host: _____

Type of Event (Select One):

<input type="checkbox"/> Art	<input type="checkbox"/> Festival	<input type="checkbox"/> Special Events
<input type="checkbox"/> Beer	<input type="checkbox"/> Free	<input type="checkbox"/> Sports
<input type="checkbox"/> Comedy	<input type="checkbox"/> Kids & Family	<input type="checkbox"/> Theatre
<input type="checkbox"/> Culinary	<input type="checkbox"/> Music	<input type="checkbox"/> Tours

Would you like a secondary event type included? Please list one: _____

Would you like any tags included? Good examples include the name of the neighborhood, business name, music genre, cuisine type, artist name, etc.

TICKET / CONTACT INFO

Tickets / Admission / Registration? Yes (Provide Ticket Info Below) No (Free)
Phone / Website / Email: _____

Event Venue: _____

Price Range: Free Up to \$20 \$20-\$50 \$50+

Contact Information:

Name: _____

Email: _____

Phone Number: _____

Any additional information about this event such as a pre- or post- event reception? _____

Do you have any marketing materials for this event that you would like promoted? _____

If you do not have any marketing materials, would you like some created for you? _____

Please email this **completed form** and **any marketing materials** to Tourism@newberlin.org.

We will send you a confirmation once we post the event.

Thank you!